

## TEFON HUMAN RESOURCES Sarl

### Vacancy announcement

#### Job Purpose/Summary

The **Assistant Maintenance Technician** is expected to develop operational/maintenance skills and assist in preventive maintenance. He/she supports maintenance crew activities in daily operations.

#### Main Mission/Result Area

##### PRIMARY ACCOUNTABILITIES

- Ensure all safety rules and regulations are adhered to and safety equipment is always available and used.
- Keep equipment clean and in good condition.
- Manually handle, install, position, and move materials, and manipulating things.
- Assist to barricade and or have work area bonded and erect signage as required to make work area safe.
- Be able to multitask and assist other crafts when required.
- Inspect equipment, structures or materials regularly and notify supervisors of abnormal situations.
- Operate mechanized Devices or Equipment - Running, maneuvering, navigating, equipment.
- Assist in rigging to guide crane operator to move loads around the deck, and control machines and processes.
- Report promptly any oil, Chemical or material spills and take appropriate action to contain it.

#### HSSE Accountabilities

- Participate in all HSSE intervention schemes (APIPP, Incident reporting, site visits) and awareness sessions (HSSE Meetings, events and trainings) to maintain and improve Company HSSE culture and performance.
- Understand the emergency procedure and the related requirements.

**The incumbent may perform other related duties as assigned.**

### **Key Challenges**

- Maintain up-to-date knowledge of mechanical systems, relevant regulation, and equipment by reference to technical journals, books, operating manuals, other reference materials.
- Ability to learn.
- Able to work in a difficult & confined environment.
- Developing Operation and maintenance skills and assist in preventive maintenance.

### **Competence & Requirements**

- GCE Advance Level, BAC Technique with 4 years working experience or GCE O Level, CAP with plus 10-15 years working experience in the Oil and gas industry with diverse exposure.
- Entry point into Operations for new recruits.
- Ability to communicate in English and French.
- Maintain a high level of safety awareness and standards in all daily duties and tasks.
- Good listener, motivated, self-starter and intuitive.
- Ability to work in a diverse team.
- Good team player.
- Can willingly share knowledge.
- Honest and respectful.
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*All interested candidates should submit a CV and cover letter*

*to: [tefonhr@tefonservices.com](mailto:tefonhr@tefonservices.com) / [www.tefonservices.com](http://www.tefonservices.com)*

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*Edmond  
Orick Timoh Edmond  
Human Resources Manager*