

NB: The incumbent may perform other related duties as assigned.

## Interface and Dimensions

### Internal Interface

- Operations department
- General Services

### External Interface

- Vendors, 3PL Providers, Vessel owners

### Key Challenges

- Working late hours (night times and weekends) as case maybe from various wharfs around Douala
- Participate to reduce Lifting/ Hoisting incidents to ALARP
- Multi-tasking- with ability to prioritize
- Maintaining quality of chemicals mixed-for field operations.

### Experiences / Competence & Requirements

- B.Sc. in logistics or any business-related discipline.
- At least Minimum 3 years' experience working in industry logistics.
- A good understanding of the roles of different actors in the Oil & Gas logistics.
- Knowledge of marine operations and chemical management in Oil & Gas sector.
- Ability to read, write and communicate in English and French.
- Certification in CILT Level 5 Diploma could be an advantage

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***All interested candidates should submit a CV and cover letter to: [tefonhr@tefonservices.com](mailto:tefonhr@tefonservices.com) / [www.tefonservices.com/latest](http://www.tefonservices.com/latest) June 22<sup>nd</sup> 2022***

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***This vacancy is open to all interested candidates both internal and external***

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*Chicki Trench Edmond  
3<sup>rd</sup> June / 2022*



# TEFON HR SARL

A Family-Friendly Company With A Heart



## TEFON HUMAN RESOURCES Sarl

### Vacancy announcement

#### Logistics Support

Our client, a multinational company, specialized in oil and gas, is looking for a “Logistics Support” to accompany its activities in Cameroon

Work location	Douala, Cameroon
Work Schedule	21/21
Department	Operations
Reports to	Logistics Team Leader
Year	2022
Headcount	1

#### Job Purpose/Summary

The Logistics Support is responsible for providing an effective/ efficient support role to Logistics Team Leader.

#### Key Accountabilities/Result Area

Principal Deliverables and accountabilities include:

- Assist in stowing all company cargo with Quality checks prior to loading.
- Assist in Lifting/ Hoisting at various contractor sites for Cargo and FE Fabricated structures.
- Assist in the quality of pipe bundling/securing.
- Support in the chemical management (storing-FIFO-mixing-inventory, etc.).
- Support in the implementation of the recommendations of ISO-14001 for waste management and disposal from field to onshore.
- Ensure proper manifesting for loaded cargo & return cargo from field and reports all discrepancies.

254 rue Bebey Eyidi, Akwa / BP : 842 Douala-Cameroun

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