

TEFON HUMAN RESOURCES Sarl

Vacancy announcement

Onshore Safety Analyst

Our client, a multinational company, specialized in oil and gas, is looking for an “Onshore Safety Analyst” to accompany his activities in Cameroon

Job Purpose/Summary

The Onshore Safety Analyst Provide integrated HSSE support across the line and ensure that technical. He/she HSSE activities and deliverables are undertaken in accordance with the associated standards, procedures, and relevant regulatory requirements.

Key Accountabilities/Result Area

- Accountable for delivering effective and timely integrated HSSE solutions for projects.
- Provide technical HSSE requirements and support on Hazards and Effects Management Process (HEMP) and Safe Systems of Work.
- Communicate on HSSE culture, Policies, 14 Must Do Rules (MDRs) etc. to Staff, contractors and using best practices to have these embedded in day-today activities.
- Drive and sustain Behavioural Based Safety (e.g. APIPP, etc.) through dedicated safety campaigns, safety notifications and staff information sessions as well as maintaining performance statistics.
- Provide support in implementing the contractor HSSE management standards throughout the line and life cycle of the contracts (examples include but not limited to assessments and gaps closure monitoring, etc.).
- Provide support in the implementation of the Management of Change procedure.
- Support level 2 and 3 audits / site inspections and ensure timely close out of corrective actions.
- Support ISO 14001 certification activities.
- Support Oil Spill Response and ensure the equipment Preventive maintenance program implementation.

- Contribute to the development and implementation of annual HSE plan.
- Support the Lifting and Hoisting activities at the Logistics Base and onshore projects.
- Coordinate onshore PTW systems as Controller including but not limited to, reviewing, approval follow-up, timely monitoring and tracking, auditing and implementation.
- Support onshore HSSE monthly meeting by collecting and compiling the monthly information related to Safe Systems of Work, and supporting the meeting preparation process (e.g., venue set up etc.)
- Support the incident reporting and investigation onshore.
- Coordinate the inspection and refilling of fire protection equipment for on/offshore (e.g., extinguishers, CO2bottles, Argo-55 etc.).
- Plan and deliver HSSE Projects (e.g., Safety Sign Improvement etc.) with Contractors
- Provide support to offshore HSSE team by coordinating all their requests with onshore stakeholders.

Key Challenges

- Demonstrate a personal commitment to HSSE Management and improvement of the HSSE system of the organization.
- Consistent application of HSSE Management processes in the company in compliance with SIPC requirements.
- Support and coach Contractors with low HSSE culture
- Overall project supervision couple with HSSE data collection as focal points.
- HSSE communication

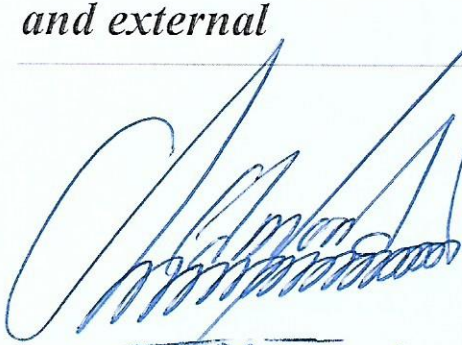
Competence & Requirements

- Bsc in sciences, Engineering or HSSE Advanced Diploma
- Experience in Oil and Gas industry or Professional HSE Certificates (NEBOSH, OSHA 18001, etc) will be a plus.
- Experience in HSSE MS procedures development and implementation.
- Customer focused.
- Demonstrate strong business ethics and personal integrity.

- Ability to work under pressure.
- Organized and results oriented.
- Willingness to learn and improve skills.
- Enthusiasm and positive attitude to work.
- Effective verbal and written communication skills.
- Computer Literate; MS Word, MS Excel, PowerPoint, etc

*All interested candidates should submit a CV and cover letter
to: tefonhr@tefonservices.com/www.tefonservices.com/latest
19th April 2023*

*This vacancy is open to all interested candidates both internal
and external*



Chick Edmond
Human Resources / Operations Director

