

TEFON HUMAN RESOURCES Sarl

Vacancy announcement

Position Title:

WIRELINE ASSISTANT

Position information

Department	Operations
Reports to	Well Services
Work location	Douala, Cameroon
Position available	1
Work schedule	21/21

Job Purpose/Summary

The Wireline Assistant provides professional and effective support to assist on Wireline operations in the entire field activities on site as well as the maintenance of related equipment. S/he supports the selection, loading and unloading of required tools and corresponding surface instrumentation for Wireline jobs

Key Accountabilities/Result Area

- Responsible for following shift HSE procedures and documentation on site.
- Responsible for accurate data gathering and reporting to Wireline Operations Manager and Customer on site.
- Responsible to carry out Wireline Supervisors instructions both on site and in the shop.
- Long shifts, regularly 13 hour shifts of work on site.
- Requires extensive travel both within and outside of the district or internationally at times.
- Extended stays away from home in motels, camps and offshore are anticipated.
- The job requires direct contact with the other crew members and Customer Representatives as well as other service personnel on location.
- Assist with regular inspection; inventory, and function and pressure testing are direct responsibility.
- Responsible for Training and Safety of junior staff on job site.
- Take reasonable care to prevent harm to themselves.
- Consider the potential for harm to others or the environment that may be caused by their acts or omissions.
- Work in accordance with information and training provided.

- Refrain from intentionally misusing or recklessly interfering with anything that has been provided for Health, Safety and Environmental reasons.
- Report any hazardous defects in plant, equipment and workplace, or shortcomings in the existing controls, to a responsible person without delay.

Not undertake any task for which authorization and / or training has not been given

Interface & Dimensions

Internal Interfaces

- Primary contact for this position is the Wireline Service Manager.
- Secondly contact with Operations Coordinator and Administration is required.
- Contact with shop technicians is required to coordinate service and maintenance of equipment.
- Contact with Area Operations for disciplinary, promotion, or other issues concerning the Area over all.

External interfaces

- Customer Representatives, Rig Staff, other Service Operators or Staff.
- Vendors specific to field operations.

Key challenges

- Critical decision-making skills and ability to react based on Job needs and Safe Work Practices.
- Must follow orders well, possess good interpersonal skills and have willingness to work at close proximity with other staffers.
- Critical paperwork issues for Safety, Billings, Quality Assurance and Inventory Control.
- Dealing with difficult and varied personalities of crew and other site personnel.
- Requires good computer skills and good literacy.
- Must have very good organizational skills and be prepared for on call duties on a 24 Hr. basis
- Requires strenuous activities including walking, bending, climbing, and being able to lift a minimum of 50lbs

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Experiences / Competence & Requirements

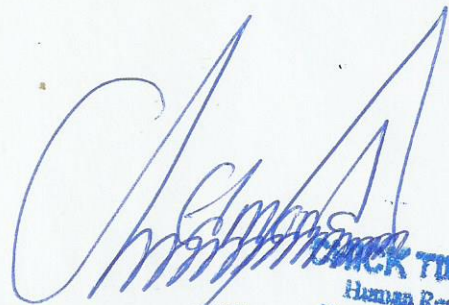
- High School diploma or equivalent. Extensive Oilfield Experience acceptable as an offset to minimal Education.
- Excellent mechanical aptitude and knowledge of pneumatics and instrumentation.
- Driving skills which reflect safety and skill in off road or remote conditions.
- Good computer skills and literacy.

Requires valid H2S, WHIMS, TDG, and preferably a First Aid Certificate

All interested candidates should submit a CV and cover letter to:

tefonhr@tefonservices.com latest 14th May 2021

This vacancy is open to all interested candidates both internal and external



CHUCK TIMOH F. dimond
Human Resources Manager
Human Resources Consultant